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CHIEF EXECUTIVE OFFICER

Linda Braunschweiger

**Housing Trust Fund Ventura County
 Board Meeting – Wednesday November, 15 2023
 11:30am – 1:00 pm
 Meeting as a Zoom Call**

Minutes

Attendance: Tracy McAulay, Ken Trigueiro, Karen Flock, Alex Russell, Dawn Dyer, Mary Anne Krause, Marni Brook, Carrick DeHart, Sarah McCarthy-Garcia, Anthony Mireles, Lynn Oshita, Stratis Perros, Mark Pettit, Emilio Ramirez, Elenore Vaughn

Absent: Daniel Gonzalez, Jennie Buckingham, Cathi Nye

Staff: Linda Braunschweiger, Jason Gaffner, Tobie Roach

Guests: Celita Stone

1. Welcome/General Updates

- Marni asks group if they know what the East Ventura Housing Forum off the side of the freeway is? Karen said it's a forum the City of Ventura is putting on.
- Lynn reminds the group that the City of Thousand Oaks is adopting their new housing element 12/5/23 and asks for volunteers to participate.
- Dawn reminds the group of the importance of the Homeless count. Hope you can participate. It is really critical this year to maximize our understanding of the current homeless situation.

2. General BOD Approval

- a. October Minutes – **Motion approved.**
 - Mary Ann mentioned a few errors for correcting.
 - Item 4a.- words missing.
 - Item 4b. SCAG- did we want to remove since they had not formerly been approved at the time of the meeting? No comment. Leave as is.
 - Items 5b. Change "Meta" to "Mesa"

Mary Ann makes to approve the October minutes with corrections made. Stratis seconds the motion. All ayes, no abstentions. Motion carries

b. September Financial Reports – **Motion approved.**

- Karen reviewed prior to the meeting. No comments or questions.

Karen makes a motion to approve. Mary Ann seconds the motion.

All ayes, no abstentions, motion carries.

3. **SCAG grant update**

- Jason reviews. We are getting \$5Million. In December we expect them to assign us a program manager. January/February we should expect to receive the money. We hope to do 4-5 loans but must be withing specific criteria as stated in the grant.

4. **Grant update**

a. **Citi Foundation Grant- 1M submitted.**

- Sent in our application last week, expect to hear back by March, we may make it to the next round, then in March they will select 50 winners for a \$1M grant.

b. **US Bank Final Application-\$50,000 submitted.**

- We heard back on Monday that we won this grant.

c. **Cal IIP Grant -\$200,000 submitted.**

- California CDFI grant. If we indeed met the criteria, we should get it.

d. **First Citizens bank-CRA grant \$25,000.**

- Applied for this grant on Monday. If we are not disqualified after having received sponsorship already in May, we stand a good chance of receiving this grant as well.

5. **Lending Program Update**

- College Community Courts are moving along. Need Ryder language and should expect that from the attorneys in a day or two. Will close soon.
- Mesa- Still pending.

6. **Linda update**

- Managing pain. Slower recovery due to a different procedure and healing process.

- She plans to have a draft budget to Karen Flock for review by the end of November and take to the Board in December for approval.
- Linda will try to go back to work part time next week.

7. Additional items-

Board Retreat

- Tracy asks the board if we should consider changing the date of the Board Retreat due to the Point in time count which conflicts with our previously scheduled 1.24.23.
- Tobie will check with Villavanda Manor to see if the following other dates are available:
Wednesday January 17th or January 31st. If not perhaps Friday February 2, 2024.

Retreat Focus area ideas:

- Linda mentions the idea of spending some of the retreat time working on CDFI recertification criteria.
- Jason mentions creating a strategic plan. We could make this our focus. Marni adds, we would need some general framework established and prepared for the meeting so that we could set ourselves up for success in the four-hour meeting. Elenore agrees.
- Do we need a mediator? Some suggest either Debbie Brokaw or Mary Jean Vignone. Tobie will check on their availability.

8. Annual meeting- Suggestions for topic/theme

- Ken- New State Laws, new legislation
- Tracy-SCAG, Housing
- Linda- Topic of HLTVC. Importance of land donation, reducing costs of housing, preserving land for affordable housing. Elenore recommends finding a speaker on this topic.
- Carrick- industry/Education retention and recruitment around housing.
- Alex- sharing upcoming projects.

5. Adjourn

*** Important 2024 Dates:**

***HTFVC Board Retreat** at Vallavanda Manor

January 24, 2024, 8:30am – 12:00pm

***HTFVC Annual Meeting** at Camarillo Library

February 29, 2024, 11:00am – 1:30pm

Attachment #1
Voting Record for Minutes 11/15/2023 BOD
Meeting

1) Motion: a. for board approval of the October BOD Minutes

Made by	Mary Ann Krause
Second	Stratis Perros
Results	Approved

Discussion:

Three changes/edits to be made (see 11/15/23 Minutes) and the Board then approves.

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	Absent		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	Absent		
Carrick DeHart	X		
Sarah McCarthy-Garcia	X		
Anthony Mireles	X		
Cathi Nye	Absent		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		

2) Motion: b. for board approval of the September Financial Reports

Made by	Karen Flock
Second	Mary Ann Krause
Results	Approved

Discussion:

N/A

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	Absent		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	Absent		
Carrick DeHart	X		
Sarah McCarthy-Garcia	X		
Anthony Mireles	X		
Cathi Nye	Absent		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		