

BOARD OFFICERS

Chair

Tracy McAulay
 County of Ventura

Vice Chair

Ken Trigueiro
 People's Self-Help Housing Corp.

Treasurer

Karen Flock
 Housing Authority of the City of San Buenaventura

Secretary

Daniel Gonzalez
 Future Leaders of America

Former Chair

Alex Russell
 Many Mansions

Chair Emeritus

Dawn Dyer
 Dyer Sheehan Group, Inc.

Advisor

Mary Ann Krause, AICP
 Urban Planner

BOARD OF DIRECTORS

Marni Brook

Women's Economic Ventures

Jennie Buckingham

City of San Buenaventura

Carrick DeHart

Cal State University Channel Islands

Cesar Hernandez

Center for Community Change

Sarah McCarthy-Garcia

McCarthy Companies

Anthony Mireles

Laborers Int'l Union Local 585

Cathi Nye

V.C. Office of Education

Lynn Oshita

City of Thousand Oaks

Stratis Perros

City of Simi Valley

Mark Pettit

Lauterbach & Associates

Architects

Emilio Ramirez

City of Oxnard

Elenore Vaughn

Housing Authority of the City of Santa Paula

CHIEF EXECUTIVE OFFICER

Linda Braunschweiger

**Housing Trust Fund Ventura County
 Board of Directors Meeting – Wednesday, January 18, 2023**

11:00 – 11:15 am

Annual Public Meeting

11:30 – 1:00 pm

Meeting as a Zoom Call

ID#-859-7851-9610

Attendees: Anthony Mireles, Daniel Gonzalez, Karen Flock, Ken Trigueiro, Tracy McAulay, Mary Ann Krause, Lynn Oshita, Mark Pettit, Cathi Nye, Sarah McCarthy-Garcia, Alex Russell, Emilio Ramirez, Stratis Perros, Dawn Dyer, Marni Brook, Jennie Buckingham

Late Arrivals: Carrick Dehart (11:17 AM), Elenore Vaughn (11: 25 AM), Cesar Hernandez (11:25 AM)

Absent:

Staff: Linda Braunschweiger, Tobie Rach, Jason Gaffner

AGENDA MINUTES

1. **Welcome/General Updates – Started at 11:01 AM**
2. **General BOD Approval**
 - a. December BOD Minutes – **Motion for Board Approval** – Approved Voting Record Attachment #1
 - b. Year End Financial Reports – **Motion for Board Approval** – Approved Voting Record Attachment #1
 - c. Removing authorized signers: (Marni Brook & Alex Russell) and adding authorized signers: (Jason Gaffner, Deputy Director Loan Portfolio Manager, Tracy McAulay, HTFVC Board of Directors Chair, & Karen Flock, HTFVC Board of Directors Treasurer) – **Motion for Board Approval** – Approved Voting Record Attachment # 1
3. **February Board Retreat (Feb. 22, 8:30 – noon):**

Linda shares, it will be located at the (VCOE) Ventura County Office of Education Conference Center in Camarillo, as it was last year. We will

provide breakfast snacks and lunch; we will be getting a facilitator. Linda thanked Cathi for reserving the room for us.

a. Committee selections

- i. Linda asks that the group sign up for the committees of their preference before the Board Retreat.
- ii. Group decided that the Audit Committee and the Finance Committee should be separate.
- iii. Linda mentions that it will need to be decided if we will accept outside folks to joining the Audit and Finance Committees. Linda will look into the laws to clarify.
- iv. Please come early to retreat at 8:30am to connect and visit, meeting will begin promptly at 9am.
- v. A poll was taken to decide if the HLTVC should meet after the HTFVC Board Retreat. It was decided to schedule on a separate day.

4. **Loan Pipeline Update:**

- a. Jason to review Dec fundings and upcoming potential loans
 - i. In December
 - Repaid 2.5M by AMCAL for Somis project
 - Closed 1.1M for Aspire Acquisition
 - Closed 4.4 M, funded 2.5M of loan for Rancho Sierra Loan
 - ii. In January
 - Possible Loan with Cabrillo in unincorporated Ventura

5. **Adjourn – 11:16 AM** - Team photo/screen grab taken of the group by Coverly Pro team.

Attachment #1

Voting Record for Minutes 1/18/2023 BOD Meeting

Motion: Approve December BOD Minutes

Made by	Mary Ann Krause
Second	Stratis Perros
Results	Approved

Discussion:

Tracy asks for any questions/comments on Board Minutes from the December meeting.

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer			X
Mary Ann Krause	X		
Marni Brook			X
Jennie Buckingham	X		
Carrick DeHart	Absent		
Cesar Hernandez	Absent		
Sarah McCarthy-Garcia			X
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaugh	Absent		

Motion: Approve Year-End Financial Reports

Made by	Ken Trigueiro
Second	Cathi Nye
Results	Approved

Discussion:

Linda shares, it was an amazing year. The event was the highlight as far as receiving funding. We also received a couple of large donations from banks, and we got some Community Impact notes as well.

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Cesar Hernandez	Absent		
Sarah McCarthy-Garcia			X
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaugh	Absent		



Motion: Add Jason, Tracy, and Karen as signers to all bank accounts and lines of credit

Made by	Karen Flock
Second	Mary Anne Krause
Results	Approved

Discussion:

We will be removing authorized signers: Marni Brook & Alex Russell.
We will be adding authorized signers: Jason Gaffner (Deputy Director Loan Portfolio Manager), Tracy McAulay (HTFVC Board of Directors Chair) & Karen Flock (HTFVC Board of Directors Treasurer)

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Cesar Hernandez	Absent		
Sarah McCarthy-Garcia	X		
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaugh	Absent		