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CHIEF EXECUTIVE OFFICER

Linda Braunschweiger

**Housing Trust Fund Ventura County
 Executive Board Meeting – Wednesday, December 20, 2023**

11:30 am – 1:00 pm

Meeting as a Zoom Call

Attendance: Tracy McAulay, Karen Flock, Alex Russell, Dawn Dyer, Mary Anne Krause, Marni Brook, Anthony Mireles, Lynn Oshita, Stratis Perros, Mark Pettit, Emilio Ramirez, Elenore Vaughn, Daniel Gonzalez, Ken Trigueiro

Absent: Carrick DeHart, Sarah McCarthy-Garcia

Staff: Linda Braunschweiger, Jason Gaffner, Tobie Roach

Guest: Celita Stone

AGENDA

1. **Welcome/General Updates**
 - Homeless count reminder – Dawn
2. **General BOD Approval**
 - a. November Minutes – **Motion Approved.**
 - b. October & November Financial Reports – **Motion Approved.**
 - c. 2024 Budget Approval-**Motion Approved.**
3. **Board Member Resignation**
 - Announcement Daniel Gonzalez is stepping down from the board.
 - Linda thanks Daniel Gonzalez
 - Now the Board needs a new secretary.
 - Cathi volunteers
 - The board also has a discussion on a potential candidate.
 - Stratis discusses the interview he conducted with Derrick Wada, Director of Real Estate at Cabrillo Economic Development Corporation. He recommends support to nominate him to the board.
 - d. Nomination – **Motion Approved.**

4. Loan Portfolio Update

- Jason provides updates on the Cabrillo predevelopment loan. States that the people self-help housing paperwork have been signed for a 1.5 million predevelopment loan. He states that he is hoping to connect Meza Ojai Project the following week. He also mentioned that CDFI released their application.

5. SCAG REAP II Grant Update

- Linda provides an update on the SCAG REAP II Grant. Mentions we are receiving 5 million which 4-4.5 million will go to the housing trust fund. On the land trust side, she will be using the SCAG loan for consultants and other structural needs. Linda also mentioned that SCAG recognized that Ventura County is collaborate and hopes it's a model that can be used in other counties.

6. Annual Meeting – New Concept

- The annual meeting is scheduled for Feb 29, 2024. We are planning on putting together a symposium on using land on education sites for housing. This will be a joint effort with Ventura County of education.
- This will be an In- person event at Cal state Channel Islands from 8:30 am to noon.

7. Board Retreat- Strategic Plan Discussion

- Will be an in person at a private home/venue site between Camarillo and Moorpark called the Villavanda Manor
- Date Jan 17th

5. Adjourn - 1:00 pm

Attachment #1
Voting Record for Minutes 12/20/2023 BOD Meeting

1) Motion: a. for board approval of the November BOD Minutes

Made by	Stratis Perros
Second	Dawn Dyer
Results	Approved

Discussion:

N/A

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Sarah McCarthy-Garcia	Absent		
Anthony Mireles	X		
Cathi Nye			X
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		

2) Motion: b. for board approval of the October & November Financial Reports

Made by	Ken Trigueiro
Second	Karen Flock
Results	Approved

Discussion:

N/A

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Sarah McCarthy-Garcia	Absent		
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		

3) Motion: C. for board approval of the 2024 budget

Made by	Dawn Dyer
Second	Elenore Vaughn
Results	Approved

Discussion:

Linda reviewed the budget

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Sarah McCarthy-Garcia	Absent		
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		

4) Motion: d. Nomination of new board member

Made by	Alex Russell
Second	Mark Pettit
Results	Approved

Discussion:

The board also has a discussion on a potential candidate

Board Member	Yes	No	Abstain
Tracy McAulay	X		
Ken Trigueiro	X		
Karen Flock	X		
Daniel Gonzalez	X		
Alex Russell	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Jennie Buckingham	X		
Carrick DeHart	Absent		
Sarah McCarthy-Garcia	Absent		
Anthony Mireles	X		
Cathi Nye	X		
Lynn Oshita	X		
Stratis Perros	X		
Mark Pettit	X		
Emilio Ramirez	X		
Elenore Vaughn	X		