

**Board of Director Meeting**  
**Wednesday, March 25, 2020 – 11:30 am – 1:30 pm**

Zoom Video Conference  
<https://zoom.us/j/430421817>; ID: 430 421 817



**Attendance:** Marni Brook, Jennie Buckingham, Dawn Dyer, Karen Flock, ~~John Fowler~~, Cesar Hernandez, MaryAnn Krause, Tracy McAulay, Anthony Mireles, David Moe, Sean Morreale, Cathi Nye, Lynn Oshita, Stratis Perros, Mark Pettit, Alex Russell, Donna Sepulveda-Weber, Staff: Linda Braunschweiger, Karen Fraser

**Guest:** Lynnette Coverley, Coverley Pro

**I. Welcome/General Updates (11:36 am)**

**II. Consent Item:** *Motion to approve both consent items as presented.* Moved by Steve; seconded by Cathi. Motion approved with unanimous vote.

- a. Minutes of February 2020 BOD/Retreat Meeting
- b. Financial statements as of February 29, 2020

**III. Non-Consent item(s)**

**IV. CEO Report (Linda)**

- a. COVID-19 marketing and advertising sensitivity, business continuity planning - Discussion with Lynnette changing the message of the ads. Move away temporarily from the Prop. 1 match ask and toward addressing/acknowledging the current challenging situation. Linda on previous call with HCD regarding match; still not sure if the bank investments will count. El Portal should payoff early this month. Linda will speak with Darcy regarding Habitat for Humanity Barry Street payoff. Discussed any issues with project continuity and progress; no current delays with COVID-19. Housing construction is considered essential business and mandated to remain open. Discussed creative options for adding housing and County moving homeless into hotels.
- b. Event Update – Ex. Committee met last week and discussed postponing till next spring. Event Committee met yesterday, including Lynnette, and discussed creative options. Lynnette outlined a proposed virtual event. Board consensus was to explore a virtual event. Lynnette to provide proposed budget.
- c. Land Trust Update – Still trying to finalize the Articles & By-Laws. Potential of two donated properties from the City of Oxnard.

**V. Chair's Report (Jennie)**

- a. Board Retreat Review – Positive review by all attending.
- b. Committee 4x4 planning – Direct all committees to meet in the next few weeks to develop the 4x4 planning and milestones and report back at April BOD meeting. Include non-board committee members. Linda will meet with Cesar to determine what committee(s) to join.

**VI. Adjourn (12:50 pm)**

**2020 Board Meeting Schedule**  
**4<sup>th</sup> Wednesday of each month** (except \*) **from 11:30 am to 1:30 pm**  
April 22, May 27, June 24, July 22, August 26, September 23, October 28,  
November 18 (3<sup>rd</sup> Wed.\*), December 16 (3<sup>rd</sup> Wed.\*)