

**BOARD OFFICERS**

Chair  
**Jennie A. Buckingham**  
*City of San Buenaventura*

Vice Chair  
**Alex Russell**  
*Many Mansions*

Treasurer  
**Marni Brook**  
*Women's Economic Ventures*

Secretary  
**Tracy McAulay**  
*County of Ventura*

Chair Emeritus  
**Dawn Dyer**  
*Dyer Sheehan Group, Inc.*

Advisor  
**Mary Ann Krause, AICP**  
*Urban Planner*

**BOARD OF DIRECTORS**

**Stephen Boggs**  
*The Boggs Group, LLC*

**Karen Flock**  
*Housing Authority of the City of San Buenaventura*

**John Fowler**  
*Peoples' Self-Help Housing Corp*

**Cesar Hernandez**  
*Center for Community Change*

**Anthony Mireles**  
*Laborers Int'l Union Local 585*

**David Moe**  
*City of Camarillo*

**Sean Morreale**  
*Pacific Western Bank*

**Cathi Nye**  
*V.C. Office of Education*

**Lynn Oshita**  
*City of Thousand Oaks*

**Stratis Perros**  
*City of Simi Valley*

**Mark Pettit**  
*Lauterbach & Associates Architects*

**Donna Sepulveda-Weber**  
*Stewart Title of California*

**CHIEF EXECUTIVE OFFICER**

*Linda Braunschweiger*

**Ventura County Housing Trust Fund**  
**Board of Directors Meeting – Wednesday, Nov. 18, 2020**  
**Meeting as a Zoom Call**  
**11:30 – 1:30 pm**

**MINUTES**

**Board Members Present:** Stephen Boggs, Marni Brook, Jennie Buckingham, Dawn Dyer, Karen Flock, John Fowler, Cesar Hernandez, Mary Ann Krause, Tracy McAulay, Anthony Mireles, Sean Morreale, Cathi Nye, Lynn Oshita, Stratis Perros, Mark Pettit, Alexander Russell, Donna Sepulveda-Weber

**Board Members Absent:** David Moe

**Staff:** Linda, Tobie

- 1) Welcome/General Updates**
  - a) Board members introduced themselves to Tobie.
- 2) Items for Consent - Motion for BOD Approval**  
 10/28/20 BOD Meeting Minutes  
 October Financial Report  
**Motion to approve October meeting minutes as presented made by Dawn, seconded by Donna. All voted in favor. None opposed or abstained.**
- 3) October Financial Report – removed from Consent.** Mountain View paid off. Anticipate increase in budget moving forward for new staff.  
**Motion made to approve the October Financial Report made by Marni, seconded by Mary Ann. All voted in favor. None opposed or abstained.**
- 4) Office Management/Staffing**  
 Introduction to Tobie Roach, new Office Administrator.  
 Discussion: We had intended to hire an underwriter; however without a response on Prop 1, our lending looks uncertain. We could consider hiring a consultant for now and hire if our financial position changes. Another consideration is the CDFI funding, which we may have to return if we don't hire underwriter. CDFI – funded in two installments. Already received first installment, plan was to request 2<sup>nd</sup> in early 2021. Compliance report due next year. \$40,000 had been flagged for an underwriter. Linda to research if



we can hire a consultant instead of a staff person and/or utilize that towards Linda's salary since she is doing some of this work now.

**5) CEO's Report – Summary**

City National Bank \$500,000 line of credit has funded.

Continued discussions with Community Foundation around Hansen Trust Fund. Funds could be dedicated for Farmworker Housing.

Recent conversation with donor considering another grant.

Annual Meeting – January 27<sup>th</sup>, 11:30 – 1:00.

Annual Board Retreat – Feb. 24<sup>th</sup> (morning).

**6) 2021 Officers and Directors**

Nominating Committee Report – Stratis

**Karen made a motion to name all five nominees to the board, Cathi seconded. All voted in favor. None opposed or abstained.**

BOD still has a vacancy for future board members.

**7) Annual Meeting Planning Committee Report**

Keynote Speaker: Michael Anderson, Director, Housing Trust Fund Project,  
Community Change

Topic overview: housing equity as it relates to housing trust funds and what we do as a HTF.

Breakout groups?

**8) 2021 Budget Discussion**

**9) Adjourn**