



BOARD OFFICERS

Chair
Jennie A. Buckingham
City of San Buenaventura

Vice Chair
Alex Russell
Many Mansions

Treasurer
Marni Brook
Women's Economic Ventures

Secretary
Tracy McAulay
County of Ventura

Chair Emeritus
Dawn Dyer
Dyer Sheehan Group, Inc.

Advisor
Mary Ann Krause, AICP
Urban Planner

BOARD OF DIRECTORS

Stephen Boggs
The Boggs Group, LLC

Karen Flock
*Housing Authority of the
City of San Buenaventura*

John Fowler
Peoples' Self-Help Housing Corp

Cesar Hernandez
Center for Community Change

Anthony Mireles
Laborers Int'l Union Local 585

David Moe
City of Camarillo

Sean Morreale
Pacific Western Bank

Cathi Nye
V.C. Office of Education

Lynn Oshita
City of Thousand Oaks

Stratis Perros
City of Simi Valley

Mark Pettit
*Lauterbach & Associates
Architects*

Donna Sepulveda-Weber
Stewart Title of California

CHIEF EXECUTIVE OFFICER

Linda Braunschweiger

**Ventura County Housing Trust Fund
Board of Directors – Wednesday, Sept. 23, 2020**

Meeting as a Zoom Call

11:30 – 1:30 pm

MINUTES

Board Members Present: Jennie Buckingham, Tracy McAulay, Stratis Perros, Lynn Oshita, John Fowler, Marni Brook, Karen Flock, Cesar Hernandez, Dawn Dyer, Mark Pettit, Sean Morreale, Anthony Mireles, Alexander Russell, Mary Ann Krause, Stephen Boggs, Cathi Nye

Board Members Absent: Donna Sepulveda-Weber, David Moe

Staff: Linda

i. Welcome/General Updates

ii. Items on Consent - Motion for BOD Approval

- a. August Financials
- b. 08/26/20 BOD Meeting Minutes
- c. **Motion to approve consent agenda as presented made by Mary Ann, seconded by John. All in favor, none opposed or abstained.**
 - i. Discussion, none

iii. CEO's Report

- a. Linda working on the budget.
- b. Mountain View paying off early (\$1.2 million), likely in mid-October.
- c. Developers (for profit) reaching out about pre-development loans.
- d. Recently have seen interest from cities in revolving loan for construction of single family deed-restricted for-sale homes. Linda considering if we can design a program. Funds would likely be specific to jurisdictions. Consider having UWC consider this as well.
- e. Merchants Bank or Farmers, maybe approach re: farmworker housing grants/loans. Also looking for contact at Mechanics.
- f. New application received for an Oxnard project for pre-development funds.

iv. 2021 Officers and Directors

- a. Recommendations for 2021 Officers
 - i. Chair, 2 year position. Perhaps consider

2 year terms for all positions? Please reach out to Jennie or Linda if interested in a position.

- b. Recommendations for new Directors
 - i. Diversity, including age (under 40).
 - ii. John, Steve and Donna stepping off the board in the coming year.
 - iii. Please send suggestions for new board members to Linda by end of month, if possible.
 - iv. Start collecting resumes for Nominating Committee. BOD to discuss new board and officers in November and will approve new members in January at the annual meeting.

v. Office Management/Staffing

- a. IT Consultant Selected. 3 proposals were received and it was determined that PSHHC's proposal was more extensive and cost was the lowest. They also provide services to other nonprofits so we wouldn't be their only client. Linda notified them we would like to work with them.
 - i. First steps, purchasing new computers, screens and docking stations. Separately, upgrade software, email systems, etc.
- b. Office Administrator Position Distributed. 1 applicant has applied.

vi. Annual Meeting & Board Retreat

- a. Appoint a committee for Annual Meeting - January 27, 2021
 - i. Committee, theme, and ideas/connections to speaker.
 - 1. Community Impact Note (rolls into future year's match)
 - 2. Housing justice – natural disasters, COVID & future policy related to protecting housing.
 - 3. Housing Elements and RHNA
 - ii. Committee Volunteers: Anthony, Karen, John, Cesar
 - iii. Tie annual meeting and event themes?
- b. Topics for Board Retreat
 - i. Mentoring new board members and building relationships between board members.
 - ii. Process for focusing vision and direction for upcoming year.

vii. Adjourn