

**Housing Trust Fund Ventura County**

**Board Meeting – Wednesday, April 27, 2022**

**Meeting as a Zoom Call 11:30 am – 1:00 pm**

**Meeting ID#–636-692-1279, pw: 8054072455**

**MINUTES**

**Board Attendance:** Alex Russell, Tracy McAulay, Karen Flock, Jennie Buckingham, Dawn Dyer, Mary Ann Krause, Marni Brook, Cesar Hernandez, Lynn Oshita, Anthony Mireles, Mark Pettit , Brittany Seniff, Ken Trigueiro

**Late arrival:** Cathi Nye (11:52am), Stratis Perros (12:13pm)

**Absent:** Carrick DeHart, Daniel Gonzalez, Emilio Ramirez

**Staff Attendance:** Linda Braunschweiger, Tobie Roach, Jason Gaffner

**1. Welcome/General Updates**

Alex began meeting at 11:35am

**2. Consent: Motion**

- a. HTFVC to sign on ARPA Funding Letter through Ventura County  
Housing Coalition

-Karen shares some information about ARPA- background on letter

-Karen/Linda will share email

-Dawn expressed concern about some of the organizers. She'd like to know who is leading and how it's structured. We need to be cautious.

-Further discussion about who else has signed off on this ARPA letter, all would be equal signers on the letter.

-Mary Ann makes a motion that HTFVC sign on the letter, Karen seconds, Tracy abstains, motion carries.

**3. Action Items: Motions Needed**

- a. 3/23/22 BOD Meeting Minutes – **Motion**

-Alex asks the board if they have a motion to approve the minutes. Tracy makes a motion, Mary Ann seconds, Dawn, Anthony, Brittany abstains, motion carries.

- b. 2/23/22 BOD Retreat Meeting Minutes – **Motion**

-Alex asks if the Board has reviewed the correct board retreat minutes and if they have a motion.

-Dawn makes a motion to approve, Karen abstains, Mark seconds the motion, motion carries

#### 4. **March & Quarterly Financials Review**

- a. March Financials – **Motion**
- b. Quarterly Financials Review

-Alex asks the board if they have reviewed the financials and if they have a motion. Anthony makes a motion to approve, Dawns seconds, motion carries.

#### **Loan Pipeline**

- a. Westview II, Mesa Ojai, Fillmore Terrace loan fundings
- b. Lending capital and pipeline demands

-Linda reviewed projects and informs that we are using lines of credit for predevelopment & bridge loan. \$2.5 M LOC used in March.

-Linda is working on getting 3 additional lines of credit.

-Rancho Sierra to fund in late December \$4 million

-Central Terrace- looking to repay this summer instead of 2023.

-Jason/Linda discuss what projects to put into Prop 1.

-Need to put in Pro 1 Round 3 the 2<sup>nd</sup> & B Land donation, in addition to possible construction funds

-Some discussion about possible increase of interest rates.

#### 5. **Compassion Campaign Update**

- a. Board Event Involvement – Volunteering, wine, table leads
- b. Sponsorship & Ticket Sales
- c. Covid Approach

-Linda shared our goals is to get full 180 count attendance, we have a great list of sponsors, May 9<sup>th</sup> is our hard headcount.

-BOD mentions that they'd like to get a group photo at the event

-further discussion about event and volunteer needs

#### 6. **Adjourn 12:24pm**

**Attachment #1  
Voting Record for Minutes 4.27.22**

Motion: ARPA Funding Letter/VC Housing Coalition-HTFVC Sign

<b>Made By</b>	Mary Ann
<b>2nd</b>	Karen Flock
<b>Results</b>	Approved

Discussion:

<b>Board Members</b>	yes	no	abstain
Alex Russell	X		
Tracy McAulay			ABSTAIN
Karen Flock	X		
Cathi Nye	ABSENT		
Jennie Buckingham	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	ABSENT		
Anthony Mireles	X		
Lynn Oshita	X		
Stratis Perros	ABSENT		
Mark Petit	X		
Emilio Ramirez	ABSENT		
Brittany Seniff	X		
Ken Trigueiro	X		
Daniel Gonzalez	ABSENT		

**Motion:** Motion to approve corrected Board of Directors Meeting Minutes 3-23-22

<b>Made By</b>	Tracy McAulay
<b>2nd</b>	Mary Ann
<b>Results</b>	Approved

Discussion:

<b>Board Members</b>	yes	no	abstain
Alex Russell	X		
Tracy McAulay	X		
Karen Flock	X		
Cathi Nye	ABSENT		
Jennie Buckingham	X		
Dawn Dyer			ABSTAIN
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	ABSENT		
Anthony Mireles			ABSTAIN
Lynn Oshita	X		
Stratis Perros	ABSENT		
Mark Petit	X		
Emilio Ramirez	ABSENT		
Brittany Seniff			ABSTAIN
Ken Trigueiro	X		
Daniel Gonzalez	ABSENT		

**Motion:** To approve Board Retreat meeting minutes 2-23-22

<b>Made By</b>	Dawn Dyer
<b>2nd</b>	Mark Petit
<b>Results</b>	Approved

Discussion:

<b>Board Members</b>	yes	no	abstain
Alex Russell	X		
Tracy McAulay	X		
Karen Flock			ABSTAIN
Cathi Nye	ABSENT		
Jennie Buckingham	X		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	ABSENT		
Anthony Mireles	X		
Lynn Oshita	X		
Stratis Perros	ABSENT		
Mark Petit	X		
Emilio Ramirez	ABSENT		
Brittany Seniff	X		
Ken Trigueiro	X		
Daniel Gonzalez	ABSENT		

**Motion:** To Approve 3-23-22 March quarterly Financial Reports

<b>Made By</b>	Anthony Mireles
<b>2nd</b>	Dawn Dyer
<b>Results</b>	Approved

Discussion:

<b>Board Members</b>	yes	no	abstain
Alex Russell	X		
Tracy McAulay	X		
Karen Flock	X		
Cathi Nye	ABSENT		
Jennie Buckingham	X		
Dawn Dyer			ABSTAIN
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	ABSENT		
Anthony Mireles	X		
Lynn Oshita	X		
Stratis Perros	ABSENT		
Mark Petit	X		
Emilio Ramirez	ABSENT		
Brittany Seniff	X		
Ken Trigueiro	X		
Daniel Gonzalez	ABSENT		