

Housing Trust Fund Ventura County
Board of Directors Meeting – Wednesday, September 22, 2021
Meeting as a Zoom Call Meeting ID#–636-692-1279, pw: 8054072455
11:30 – 1:00 pm

MINUTES

Board Attendance: Mark Pettit, Karen Flock, Mary Ann Krause, Tracy McAulay , Cathi Nye, Marni Brook, Emilio Ramirez, Carrick Dehart, Dawn Dyer, Stratis Perros, Lynn Oshita, Cesar Hernandez

Late Arrival: Alex Russell

Absent: Jennie Buckingham, Daniel Gonzalez, Anthony Mireles, Brittany Seniff, Ken Trigueiro

Staff Attendance: Linda Braunschweiger; Tobie Roach

Meeting called to order at 11:32 by Tracy McAulay

Welcome/General Updates

Action Item

Consent Motion: 8/25/21 BOD Meeting Minutes & July and August Financial Reports – Approved
voting record attachment #1

Lending Program Discussion

Pipeline

Linda has had discussions with AMCAL/Somis farmworker project. They only wanted predevelopment loan this round but may apply for second round of project which has both predevelopment and construction loan needs.

Many Mansions & Area housing Authority applied for Rancho Sierra Senior Apartments. They are applying for 4million for both predevelopment & Construction loan. This loan is accepted by prop 1.

CEO's Report

1. Community Impact Note Roundtable Review

Reported on CIN Roundtable event on Aug 31 and the VC Economic Development Collaborative presentation 9/16

- Dawn summarizes, opened dialog with some Sr. Executives at larger companies whom we've been trying to gain audience for some time.
- Linda goes over the list of attendees and what company or organization they're from.
- Linda mentions that we may do another CIN Roundtable meeting before the year ends.
- Linda presented at the EDVC committee on 9/16
- Dawn we need to find 1-2 senior exec.'s industry groups to be our "Flag Bearers"

2. Annual Meeting and Annual Event Planning

Annual Meeting planning for January. It was suggested that we invite Ray C. to speak and/or Troy Brown.

Annual Event, live vs Zoom, also staff time and cost to consider. We are hoping for May 12, 2022.

Discussion from BOD members about having live vs zoom.

- Linda states concern about a drop off on corporate sponsors.
- Linda shares two quotes and another option of renting a large house used for various events.
- Jennie- if we can get the money, or most of it refunded, we should reserve it. Be optimistic but prepared to have a virtual event if necessary.

Action Item

Motion to plan for an in-person event with minimum of 3 month prior to evaluate if we need to go virtual – Approved - **voting record attachment #1**

- Linda and Tobie will go view large home and we'll come back and decide at next meeting. If we do use one of the two inclusive quoted venues, 8 voted for Maravilla gardens and 6 voted for Camarillo Ranch House.
- Cathi and Carrick can help set up agenda for speaking at event.

3. Board of Directors – 2022/2023 Terms

All BOD whose terms were coming to end have decided and agreed to stay on for another year

Office Management/Staffing

Deputy Director/Loan Portfolio Manager

Job has been posted on Indeed, Linked In, Housing CA website, social media and an e-blast

Linda has gotten 5 resumes and interviewed one potential candidate. Wants to interview more before choice made.

Grant Writer/Research position

Josh will be leaving in the Summer and if budget allows, would like to hire a part time person to continue the work.

Housing Land Trust

Housing Element

Linda has spoken with local cities. Working on 2nd & B loans legal agreements

Land trust Meeting scheduled for Oct 27th at 1pm.

Housing land trust volunteer working on policies & procedures

Housing land trust volunteer working on policies & procedures

Adjourn 12:10

Attachment #1

Voting Record for Minutes 9/22/2021 BOD Meeting

Motion to Approve 8/25/21 BOD Meeting Minutes and the July & August 2021 Financial Reports

Made By	Cathi Nye
2nd	Mary Ann Krause
Results	Approved

Discussion: None

Board Members	yes	no	abstain
Alex Russell	A		
Tracy McAulay	X		
Karen Flock	X		
Cathi Nye	X		
Jennie Buckingham	A		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	X		
Anthony Mireles	A		
Lynn Oshita	X		
Stratis Perros	X		
Mark Petit	X		
Emilio Ramirez	X		
Brittany Seniff	A		
Ken Trigueiro	A		
Daniel Gonzalez	A		

Motion to Approve: Plan for an in-person event with minimum of 3 month prior to evaluate if we need to go virtual

Made By	Karen Flock
2nd	Mary Ann Krause
Results	

Discussion: See Minutes

Board Members	yes	no	abstain
Alex Russell	X		
Tracy McAulay	X		
Karen Flock	X		
Cathi Nye	X		
Jennie Buckingham	A		
Dawn Dyer	X		
Mary Ann Krause	X		
Marni Brook	X		
Cesar Hernandez	X		
Carrick DeHart	X		
Anthony Mireles	A		
Lynn Oshita		X	
Stratis Perros	X		
Mark Petit	X		
Emilio Ramirez		X	
Brittany Seniff	A		
Ken Trigueiro	A		
Daniel Gonzalez	A		